

St. Peter Parish Plan for the Reintroduction of Public Liturgy

All plans subject to civil and Diocesan regulation.

Average Weekend Mass Attendance

St. Peter Parish: 664 (August '19 – March '20)

(Rev. 5/11/20)

Phase II – Attendance limited to 32 until May 29th. Beginning May 30th attendance increases to a full 10% or 53 persons (including the priest).

Mass Schedule

- Modified Mass Schedule

- Saturday: 5pm
- Sunday: 8:30am, 11am, 5:30pm
- Weekday: 9am: M-F
6pm: Tu

Capacity

- May 15th - 29th = 128 per weekend/192 midweek
- May 30th until Phase III = 200 per weekend/312 midweek

Adoration

- 11am-6pm on Tuesdays. Signup by writing to reservations@stpeterskc.org. Adorers wipe down space before leaving.

Reconciliation Schedule

- 45 minutes before Mass on Saturdays and Tuesdays.
 - Held downstairs in the old choir room. Larger space, easier to distance.

Ministry

- Lectors may serve at Masses they attend.
- No other lay ministry until Phase III.

Special Accommodations

- a. For parishioners without the ability to sign-up for themselves, places can be made available at certain Masses. Volunteers (Family, friends, neighbors) are invited to help coordinate on their behalf.
- b. Masses with a sign language interpreter will have 8 reserved places for the Interpreter and those requiring sign language interpretation.
- c. Masses where sacraments are conferred may have places reserved for family and guests of the catechumen(s). Although unlikely, it is possible that other parishioners may be asked to reschedule their Mass attendance to accommodate the family of a catechumen.

Logistics (Update 5/15/20)

- a. No reservations required for mid-week Masses, capacity limited as above but no limit on individual attendance.
- b. Weekend Mass signup by phone and Google Form.
- c. Signup by Google Form here: <https://forms.gle/WbGg6eJFsZ1KzUsG6>
- d. Signup by phone by calling: (816) 800-0107 M-F 9am-4pm. Limited to one Weekend Mass every 21 days. May join waitlist for one weekend Mass each week.
- e. Signup begins at 9am on Thursday 5/6/20. First scheduling period ends 6/4/20. Scheduling for June will open on May 18th.
- f. Recorded Masses still published on Sundays until the obligation to attend Sunday Mass is reinstated.

Attendance Control

- a. Mass attendees must present themselves at the Narthex North Door 30 minutes prior to Mass to be signed-in by the Director of Liturgy, other staff member or volunteer. The Church will be open for early arrival, one hour before each Mass. Those with limited mobility may use the Narthex South Entrance. No entry will be permitted after the scheduled start time of Mass. Walk-ins not permitted.
- b. Attendees are invited to pray after daily Masses and weekend, evening Masses for as long as they wish provided social distancing is observed. Unfortunately, Church cleaning will need to take place soon after Sunday morning Masses, so the Church will need to be empty within 30 minutes following Sunday morning Masses.
- c. All Diocesan regulations will be strictly observed. *(See below)*

Contact Tracing

- a. Attendance records with names, phone numbers, and emails will be kept for 14th days after each event as recommended by the City Health Department. After 14 days these records will be destroyed.
 - b. If a confirmed case of COVID-19 is traced to Mass at St. Peter's, those individuals in attendance will be notified via email and phone as soon as possible. Community wide announcements will only be made as necessary and in the event of a large outbreak.
 - c. No data of any parishioner will be shared with any entity without the explicit permission of said parishioner(s).
 - d. In the event that contact tracing needs to take place, staff members will attempt to conduct the process in-house. If the situation warrants, the city Department of Health will be invited to assist, and records will be shared only of those parishioners who have explicitly consented to such data sharing.
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Guidelines for Observing Social Distancing and other Health Requirements for the Celebration of Mass

The Bishops of Missouri establish the following common practices in the celebration of Mass to fulfill the requirements of social distancing during the COVID-19 pandemic, with other directives to be determined by the individual Diocesan Bishops.

Before Mass

1. All four Diocesan Bishops have dispensed the faithful from the obligation to attend Mass on Sunday and from the Easter Duty. Therefore,
 1. Those who are symptomatic or who have been exposed to another with the virus within 14 days are not permitted to enter the church, in accordance with national, state and local health directives. All attendees are asked to check their temperature at home before coming to church.
 2. Those who are at risk because of an underlying health issue or who are 60 or older are strongly encouraged, for their own health, to avoid the risk of attending public celebrations of the Mass.
 3. We highly encourage parishes to live stream Mass, even on a daily basis, so that those unable to attend in person may maintain a spiritual connection with their local church.
2. Appropriate cleaning of high use areas within the church is to be done before and after each service.
 1. The pews utilized by the assembly shall be wiped down with disinfectant.
 2. All hymnals and missalettes are to be removed from the pews and stored for the duration of the pandemic. No other materials may be left in the pews. The faithful are encouraged to bring their own missals or hymnals or smartphones for use during the celebration of Mass.
 3. Restroom facilities and door handles, push plates, and knobs are to be sanitized after each service.
3. Holy water fonts are to remain empty until further notice.
4. Hand sanitizer is to be made available throughout the church, whenever possible.
5. The faithful are obliged to wear a mask upon entering the church and during the celebration of Mass, except when remaining in the pew and for the brief moment of receiving Holy Communion. Ushers and other volunteers are to wear masks and gloves (when gloves are not available, frequent handwashing will be necessary) throughout the celebration of Mass. Pastors are to see to it that these obligations are enforced without exception. Those at the altar are to wear a mask if distributing Holy Communion.
6. Clergy and other ministers are to maintain six-foot distancing and should not greet parishioners as they enter the church.

During Mass

1. Entry and exit doors are to be adequately designated and monitored. Entry doors are to be propped or held open before Mass, and exit doors are to be propped or held open at the end of Mass to prevent people from touching the door handles, knobs or push plates.

2. Staff, ushers or other volunteers should assist with directing people to pews specifically marked. Attendance may be limited to assure compliance with social distancing requirements.
3. Families are to maintain six-foot distancing between their family and other families or individuals throughout the celebration of Mass.
 1. Seating is to be arranged such that six feet of distance can be maintained between members of one household and members of another.
 2. One or two pews are to be left vacant in between congregants such that six feet of distance can be maintained in all directions.
 3. Music ministers are to maintain six-foot social distancing.
4. Procession of the Gifts are suspended. Collection baskets (or any other materials) are not to be passed from one family to another, nor shall ushers take up the collection from the congregation. Stationary baskets are to be used for donations from the assembly and are to be monitored by the ushers until the donations are collected and handled according to the proper protocols in place for handling the collection.
5. The sign of peace is optional. If it is offered, there is to be no physical contact. A simple gesture, such as a nod of the head, is recommended.
6. All concelebrating clergy are to receive Holy Communion by intinction, utilizing a separate chalice from the main celebrant and with the last priest communicant consuming all that remains in the Chalice.
7. Priests or deacons who are in at risk groups are permitted to refrain from distributing Holy Communion and are able to delegate distribution to other Communion ministers.
8. For the distribution of communion, ushers or other volunteers who are masked and gloved will ensure six-foot distancing in the communion line. Floor markings shall be placed six feet apart in the aisles in which the congregation approaches the sanctuary for communion to facilitate proper social distancing.
9. Communion ministers must be masked, sanitize their hands immediately before and after distributing Communion, and when at all possible, to utilize a disinfectant wipe or purificator dipped in a sanitizing solution (at least 60% ethanol or 70% isopropyl alcohol) to sanitize their fingers when incidental contact is made with the communicant.
10. Distribution of Holy Communion from the chalice is prohibited to the assembly and vested deacons. For those who are gluten intolerant, special arrangements are to be made with the pastor.
11. Maintaining a single-file is necessary for the distribution of Holy Communion for each Communion minister and communicant to maintain social distancing. Multiple Communion ministers may be used as long as one-way traffic patterns are observed.
12. During this time, Holy Communion will be distributed in the hand in keeping with the advice of state health officials and thereby to avoid the Communion minister's fingers coming into contact with saliva or airborne contagion. This might be a good occasion to review proper reception with parishioners: "When receiving in the hand, the communicant should be guided by the words of St. Cyril of Jerusalem: 'When you approach, take care not to do so with your hand stretched out and your fingers open or apart, but rather place your left hand as a

throne beneath your right, as befits one who is about to receive the King. Then receive him, take care that nothing is lost.” (*Norms for the Distribution and Reception of Communion Under Both Kinds in the Dioceses of the United States of America, no. 41*)

13. Those who refrain from receiving communion still unite themselves with the sacrifice of Christ. Non-communicants are kindly asked to remain in their places rather than process to request a blessing—a blessing all receive at the end of Mass.
14. When approaching the Communion minister, the communicant is to pull their mask below their chin in order to receive Communion. The communicant immediately replaces their mask after consuming the Host.

After Mass

1. Family units should depart the church in an organized manner wearing masks and observing six feet of distance between other households. Ushers or clergy may need to direct this process.
2. Ushers are not to hand out bulletins or other materials.
3. Clergy and other ministers are not to greet parishioners as they exit the church.
4. There are to be no receptions or social gatherings (e.g., coffee and doughnuts) following Mass.
5. Pews and other high traffic areas of the church are to be wiped down before the next service, with the removal of trash and other items from the pews.